

**OFFICE OF THE BOARD OF ADMINISTRATOR OF  
RAGHUNATHPUR MUNICIPALITY  
P.O – Raghunathpur, Dist – Purulia, Pin – 723133 (W.B)**

Memo No. RM/Health /28

Date – 22/04/2021

**NOTICE INVITING QUOTATION**

Sealed quotations are invited from reputed/bonafide suppliers having legal papers for supply of following materials for Raghunathpur Municipality.

Sl. No.	Description of Item	Specification
1	Rubber Gloves (Industrial Gloves)	Per Pair
2	Gumboots	Per Pair

The last date for receiving quotation is 29/04/2021 upto 11.30 am

The quotation will be opened on 29/04/2021 at 12.00 noon by the Chairperson in his chamber. The participants or their authorised representatives may remain present at the time of opening bids. The authority reserves the right to accept or reject any quotation without causing any reasons thereof. The quotation is received in the following format for the following articles.

**TERMS and CONDITIONS:-**

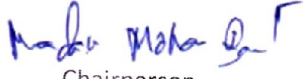
1. Rate for each item shall be quoted on letter head as prescribed format in both words and figures. Rate must be strictly quoted in terms of unit to reduce the ambiguity of rate, for example unit specified in terms of piece should be rated in terms of piece but not in terms of boxes / any other units.
2. The price quoted in the list of the articles shall be inclusive of all charges including delivery.
3. The bidders shall sign at each page of the quotation documents and all its annexure.
4. Each bidder shall submit only one quotation.
5. The detail description of above materials is noted in Annexure-I.
6. The Bid in Annexure-I is to be submitted under sealed cover subscribing on the envelope as quotation for Articles for the year 2021 vide NIQ NO. RM/Health/28 dtd. 22.04.2021 and addressed to the Chairperson, Raghunathpur Municipality, At & PO- Raghunathpur, Dist.-Purulia, Pin-723133
7. Quotation is valid up to 31/03/2022 from the date of work order subject to extension at the direction of the Authority.
8. Procurement in phase shall be made as and when required by the office.. The supply of materials shall have to be delivered within seven days from the date of issue of supply order from time to time as per specification
9. Bill in duplicate along with receipted challan is to be furnished to the office of the Chairperson for payment. No advance payment shall be made.

**Contd. P/2.**

10. Invoice shall be raised by the supplier only after supply of items/articles as per specification of the authority. The authority after through scrutiny shall release payment if found appropriate. In case the amount/quantity/specification etc stated in the invoice found to be inappropriate, the authority reserves the right to reject the same and release the payment accordingly.
11. The intending bidders shall furnish copies of current PAN card, Last IT Return, GST Registration certificate, P.Tax registration , Trade Licence issued by Municipality or Panchayats, Bank accounts details shall be enclosed with the Bid.
12. Usual Tax will be deducted from payment made as per relevant rules of government.
13. The Authority reserves the right to accept or reject any or all bids in full or in parts whatsoever without assigning any reason thereof.

All concern are being informed.

Place: Raghunathpur  
Date: 22/04/2021.

  
Chairperson  
Board of Administrator  
Raghunathpur Municipality  
**Chairperson**  
**Board of Administrators** Date – 22/04/2021  
**Raghunathpur Municipality**

Memo No. RM/Health/28(8)

Copy forwarded for information & wide Publication through this tender notice.

- 1) The District Magistrate, Purulia, P.O+ Dist. – Purulia.
- 2) The S.D.O, Raghunathpur, P.O – Raghunathpur, Dist – Purulia.
- 3) The B.D.O, Raghunathpur – I, P.O – Raghunathpur, Dist – Purulia.
- 4) The ACMOH, Raghunathpur Sub Division, Raghunathpur, Dist – Purulia.
- 5) The B.M.O.H, Raghunathpur – I, P.O – Raghunathpur, Dist – Purulia.
- 6) The Superintend, Raghunathpur SD Hospita, Raghunathpur .
- 7) The IT Co-ordinator, Raghunathpur Municipality for display in the website.
- 8) Office Notice Board.

All are requested to display it on the Notice Board.

  
Chairperson  
Board of Administrator  
Raghunathpur Municipality  
**Chairperson**  
**Board of Administrators**  
**Raghunathpur Municipality**

**ANNEXURE - A**

**Specification: Rubber Gloves and Gumboots**

Sl. No.	Description of Item	Unit	Rate per unit including GST & etc.	
			Figure	Words
1	Rubber Gloves (Industrial Gloves)	Per Pair		
2	Gumboots	Per Pair		

Declaration : I/we declare that the above mentioned information is correct in all aspect and I/we abide by the terms and conditions of the quotation vide Memo No. RM/Health/28 dtd. 22.04.2021. if information is found incorrect or false at any stage of the bid , my bid/candidature may be liable for rejection.

Signature of Bidder